

National Capital Area ACA Intergroup

Monthly Business Meeting
Sunday March 13, 2022 4-6pm

Meeting Minutes

Attendance:

#	First Name	Last Initial	Group Representing	Voting Status
1	Sarah	F	Tuesday 07:15PM -- DC015 -- Triangle Club ACA -- Washington, DC	No
2	Sue	B	Group Not Listed -- not voting	No
3	Brad	L	Sunday 08:30 AM - WEB580 - SafeHaven	Yes
4	Josephine	W	Sunday 05:00 PM -- MD040 -- Kensington Womens Workbook Study	Yes
5	Kathy	S	Group Not Listed -- not voting	Yes
6	Sealani	W	Sunday 05:00 PM -- MD040 -- Kensington Womens Workbook Study	Yes
7	Jerry	J	Monday 07:00 PM -- VA068 -- ACA Step-Unity Club, Falls Church, VA	Yes
8	Josh	W	Saturday 10:00 AM -- DC008 -- ACA: A Path To Healing- Dupont Circle Club	No
9	Matt	M	Monday 07:30 PM -- DC009 -- Monday Mens Meeting- St. John's	Yes
10	Beatrice	E	Sunday 07:00 PM -- VA0134 -- Help to heal, Warrenton, VA	Yes

- No February Minutes to approve
- Approval of the Agenda (Jerry motioned, Brad 2nd, unanimous)

Leadership Reports:

- Chair Report – Position Open, no report
- Secretary Report – Terri; absent, no report
- Treasurer Report – Jerry, recently elected
 - Administratively set up
 - Will need some QC
 - Starting Balance \$3,700.17
 - Ending Balance: \$4,128.00
 - Revenue \$434.00
 - Expenses \$6.10 (reoccurring Tello [Venmo] expense)
 - Surplus in prudent reserve – recommendation to hold on to for now during transition in whatever form IG takes.
- Literature Report – Josephine
 - All surplus books have been sold; approximately 100.
 - Decision had been made to sell them online during the pandemic as there was not a physical location for the meeting representatives to pick up books when the IG met.
- Technology Report – Open, reported by Brad
 - Updated Treasurer information and assisted Treasurer with log-in to financial applications.
- Service Report – Position Open, no report
- Outreach Report – Open
- In-reach Report – Sarah
 - One mailing on recordings from Sydney, Australia of interest to the fellowship.
 - Steering Committee Report
 - Met twice and put together a report to the fellowship.
 - A 1 ½ page email was crafted on the election results, what IG is about, what is at risk if there is no IG and addressing the common barriers in service.

- No responses to date
- Regional Rep Report - Sue B.
 - Also struggling with open positions.
 - Ballot submitted – no confirmation received from WSO
 - Continued discussion on how to support IGs
 - More grassroots and building of relationships
- WSO Report – Ben, absent, Brad reported
- Publishing Committee having many challenges getting current order fulfilled.
 - Working with a current vendor and outsourced to India to meet 20K order placement.
 - Book prices will substantially increase as they have not since around 2006.
 - Otherwise WSO will go into a deficit.
 - Finance proposed increase that is going to the board.
 - Increase will go into effect in the next few months.
 - BRB still available on the WSO website, Unity Club and Amazon.
 - Foreign language market is expanding with a Japanese and Polish version coming soon.
 - Prioritizing other languages of the BRB over re-recording the audible version.
 - Issue with page numbers with Kindle and Audible
 - Technology Committee hiring a company to redesign the website.
 - Website redesign will take approximately 3-4 months' time.
 - Will provide Meeting Listing management and inventory system tracking of publications.

Old Business:

- Elections for
 - Chair – Open
 - Service/Events Chair – Open
 - Secretary – Terri (2 months left)
 - Treasurer – Jerry (started Feb)
 - Tech Chair – Open
 - In-reach – (Kathy Acting)
 - Outreach - Open
 - Regional Rep – Open
 - WSO Rep - Ben

New Business:

- Communicating election results to NCA fellowship
 - Sarah – Sent email using an internal group list.
 - Brad – IG is here to help and train.
 - Should send email to the 27-30 registered group POCs (Point of Contact).
- Restructuring IG Discussion (Motion by Selani, 2nd Brad; unanimous)
- Discussion included:
 - Would restructuring the IG be a possibility and helpful?
 - Is the current structure sustainable?
 - Does NCA really want an IG?
 - Running into ACA culture (e.g. can't do it, barely holding on)
 - ACA struggles with service, wherein other 12 step programs, it is an expected part of recovery.

- IG just two positions away from running effectively (Chair and Events Chair)
- Pandemic has affected IG involvement and need; smaller workbook meetings have been created and larger zoom meetings with folks from outside the NCA.
- Benefits of Outreach Coordinator educating their clients through ACA resources.
- Not having Recovery Day has affected IG
 - Have not had the leadership to do this on-line.
- Need leaders and energy or let it go.
- What do we need to keep IG going?
 - Chair and Events Chair, IT to update website and Treasurer.
- Need everyone at IG to do a direct ask to fellows in their meetings.
- If no one responds, that is the message.
- Motion that any ACA that regularly attends in the NCA can participate in the NCA IG and hold a position. Motion to make a policy change. (Motion – Brad; Second Jerry; unanimous)
- Ballot Proposals
 - Discussion:
 - Need a quorum of 3 to discuss and vote.
 - No time to look at individual meetings submissions.
 - Due 3/31/22
 - Set up a special meeting through Doodle to those in attendance today including absentee chair members.
 - Motion – Allow any IG member to show up to vote; Second Sue, 1 abstaining; 5 yes; opposed – 0)
- Survey of fellowship on their IG priorities – no time left to discuss
- Best Practice for online groups 7th tradition – no time left to discuss